



# Change Notice

**DIRECTIVE BEING CHANGED:** 8000.01

**CHANGE NOTICE NUMBER:** CN-53

**DATE:** 11/24/97

1. PURPOSE AND SCOPE. To rescind Sections 8501 and 8501A, and a portion of Section 8504 of PS 8000.01, UNICOR Corporate Policies and Procedures.

2. SUMMARY OF CHANGES. This Change Notice rescinds Sections 8501 and 8501A of PS 8000.01, UNICOR Corporate Policies and Procedures Manual. Those sections contained accounting information related to Federal Prison Industries' (FPI) Chart of Accounts. The current Chart of Accounts has been revised and is being published in the FPI Ledgers and Chart of Accounts Technical Reference Manual.

In addition, this Change Notice rescinds the portion of Section 8505 (Invoicing) of the same Program Statement related to the Inter-Industry Transfer Voucher (FPI Form 5). It has been replaced by a separate Program Statement on Inter-Industry Transfers (Ledgers and Chart of Accounts), that is being issued concurrently with this Change Notice.

3. TABLE OF CHANGES

Remove

Chapter 8500, Section 8501,  
Pages i - 28 (CN-31)  
Chapter 8500, Section 8501A,  
Pages 1 - 136 (CN-31)  
Chapter 8500, Section 8504,  
Pages i and ii (CN-31)  
Chapter 8500, Section 8504  
Pages 11 - 28 (CN-31 and 40)

Insert

Chapter 8500, Section 8501,  
Page i (CN-53)  
  
Chapter 8500, Section 8504,  
Pages i and ii (CN-53)  
Chapter 8500, Section 8504,  
Pages 11 - 19 (CN-53)

4. ACTION. File this Change Notice in front of PS 8000.01,  
UNICOR Corporate Policies and Procedures.

/s/  
Kathleen M. Hawk  
Director



# Change Notice

**DIRECTIVE BEING CHANGED:** 8000.01

**CHANGE NOTICE NUMBER:** CN-52

**DATE:** September 15, 1997

1. PURPOSE AND SCOPE. To rescind portions of the Disbursements section of the UNICOR Accounting Manual.

2. SUMMARY OF CHANGES. This Change Notice rescinds the portion of Section 8507 of the UNICOR Corporate Policies and Procedures Manual related to cancellation of U.S. Treasury checks.

A separate Program Statement on Check Cancellation will be issued concurrently with this Change Notice.

3. TABLE OF CHANGES

Remove

Insert

Chapter 8500, Section 8507

Chapter 8500, Section 8507

4. ACTION. File this Change Notice in front of PS 8000.01, UNICOR Corporate Policies and Procedures.

/s/

Kathleen M. Hawk  
Director



U.S. Department of Justice  
Federal Bureau of Prisons

# Change Notice

DIRECTIVE BEING CHANGED: 8000.01

CHANGE NOTICE NUMBER: CN-51

DATE: May 5, 1997

1. PURPOSE AND SCOPE. To rescind Section 8505 of the UNICOR Corporate Policies and Procedures.

2. SUMMARY OF CHANGES. This Change Notice rescinds Section 8505 of the UNICOR Corporate Policies and Procedures Manual related to Collections. This portion of the directive has been replaced by a new Program Statement on Deposits (Accounts Receivable), issued concurrently with this Change Notice.

3. TABLE OF CHANGES

<u>Remove</u>	<u>Insert</u>
Chapter 8500, Section 8505, Pages i and ii (CN-47)	Chapter 8500, Section 8505, Pages i (CN-51)
Chapter 8500, Section 8505 Pages 1 - 9 (CN-16, 25, and 36)	

4. ACTION. File this Change Notice in front of PS 8000.01, UNICOR Corporate Policies and Procedures.

\s\  
Kathleen M. Hawk  
Director



# Change Notice

DIRECTIVE BEING CHANGED: 8000.01

CHANGE NOTICE NUMBER: CN-50

DATE: February 25, 1997

1. PURPOSE AND SCOPE. To rescind portions of the Inventory Control and Management section of the UNICOR Accounting Manual.

2. SUMMARY OF CHANGES. This Change Notice rescinds the portion of section 8509 of the UNICOR Corporate Policies and Procedures Manual related to Physical Inventories.

This portion of the directive has been replaced by a new Program Statement, Physical Inventories, issued concurrently with this Change Notice.

3. TABLE OF CHANGES

Remove

Chapter 8500, Section 8509,  
Pages i and ii  
Chapter 8500, Section 8509  
Pages 4-1 - 4-17

Insert

Chapter 8500, Section 8509,  
Pages i and ii

4. ACTION. File this Change Notice in front of PS 8000.01, UNICOR Corporate Policies and Procedures.

\s\  
Kathleen M. Hawk  
Director



# Change Notice

**DIRECTIVE BEING CHANGED:** 8000.01

**CHANGE NOTICE NUMBER:** CN-49

**DATE:** February 18, 1997

1. PURPOSE AND SCOPE. To rescind Chapters 8300 and 8400 of PS 8000.01, the UNICOR Policies and Procedures Manual.

2. SUMMARY OF CHANGES. This Change Notice rescinds Chapter 8300 related to UNICOR New Product Design, and Chapter 8400 related to Division Operating Instructions. These chapters are no longer applicable to current operations.

With the removal of these chapters, the only remaining material in the Manual is Chapter 8500, commonly referred to as the UNICOR Accounting Manual and Chapter 8507, commonly referred to as the the UNICOR Cost Accounting Manual. Numerous Change Notices are being removed, as they no longer impact the remainder of this Manual.

3. TABLE OF CHANGES

Remove

Insert

Chapters 8300 and 8400  
Attachment 1, Pages 1 and 2  
Change Notice CN-01 (08/03/81)  
Change Notice CN-02 (08/13/81)  
Change Notice CN-03 (03/21/81)  
Change Notice CN-04 (03/23/82)  
Change Notice CN-05 (10/01/81)  
Change Notice CN-06 (10/30/81)  
Change Notice CN-07 (01/19/82)  
Change Notice CN-08 (03/08/82)  
Change Notice CN-09 (07/12/82)  
Change Notice CN-10 (07/16/82)  
Change Notice CN-11 (09/15/82)  
Change Notice CN-12 (10/07/82)  
Change Notice CN-13 (01/07/83)  
Change Notice CN-14 (05/16/83)  
Change Notice CN-17 (02/17/84)

Remove

Insert

Change Notice CN-18 (03/06/84)  
Change Notice CN-19 (03/13/84)  
Change Notice CN-20 (04/03/84)  
Change Notice CN-21 (05/03/84)  
Change Notice CN-22 (05/29/84)  
Change Notice CN-23 (06/04/84)  
Change Notice CN-27 (02/28/86)  
Change Notice CN-28 (06/25/86)  
Change Notice CN-29 (09/25/86)  
Change Notice CN-30 (04/07/87)  
Change Notice CN-33 (03/02/90)  
Change Notice CN-34 (07/01/91)  
Change Notice CN-35 (07/02/92)  
Change Notice CN-37 (10/17/91)  
Change Notice CN-38 (06/30/92)  
Change Notice CN-39 (01/31/94)  
Change Notice CN-41 (10/11/94)  
Change Notice CN-44 (03/08/95)

4. ACTION. File this Change Notice in front of PS 8000.01, UNICOR Policies and Procedures Manual.

Kathleen M. Hawk  
Director



# Change Notice

**DIRECTIVE BEING CHANGED:** 8000.01

**CHANGE NOTICE NUMBER:** CN-48

**DATE:** November 29, 1996

1. PURPOSE AND SCOPE. To rescind portions of the Disbursements section of the UNICOR Accounting Manual.

2. SUMMARY OF CHANGES. This Change Notice rescinds the portion of Section 8507 of the UNICOR Corporate Policies and Procedures Manual related to disbursements through the Treasury Regional Finance Centers.

It also updates the remaining portion of Section 8507 to incorporate changes resulting from implementation of FPI's Management Control System.

A separate Program Statement on Disbursements Through the Electronic Schedule Processing System will be issued concurrently with this Change Notice.

3. TABLE OF CHANGES

<u>Remove</u>	<u>Insert</u>
Chapter 8500, Section 8507	Chapter 8500, Section 8507

4. ACTION. File this Change Notice in front of PS 8000.01, UNICOR Corporate Policies and Procedures.

\s\  
Kathleen M. Hawk  
Director





U.S. Department of Justice  
Federal Bureau of Prisons

# Change Notice

**DIRECTIVE BEING CHANGED:** 8000.01

**CHANGE NOTICE NUMBER:** CN-47

**DATE:** November 8, 1996

1. PURPOSE AND SCOPE. To rescind portions of the Collections Section of the UNICOR Accounting Manual.

2. SUMMARY OF CHANGES. This Change Notice rescinds Appendix A of Section 8505 of the UNICOR Corporate Policies and Procedures Manual related to Progress Payments.

This portion of the Manual has been replaced by a new Program Statement on Advance Payments.

3. TABLE OF CHANGES

Remove

Chapter 8500, Section 8505,  
Pages i and ii (CN-45)

Chapter 8500, Section 8505  
Appendix A, Pages 1 - 6 (CN-40)

Insert

Chapter 8500, Section  
8505, Pages i and ii  
(CN-47)

4. ACTION. File this Change Notice in front of PS 8000.01, UNICOR Corporate Policies and Procedures Manual.

Kathleen M. Hawk  
Director